

White Pine Academy Board of Directors Meeting

August 22, 2016

Call to Order: Meeting called to order by Ken Hamlin at 5:30pm

Roll Call: Henrietta Tow, Ken Hamlin, Ashley Shearer – Present

Paula Thomas – Absent

Approve 2016-17 Organizational Meeting – Motioned: Ashley Shearer

Seconded: Ken Hamlin 3 yes 0 no

Approve July Board minutes – Motioned: Ashley Shearer Seconded: Ken Hamlin 3 yes 0 no

Treasurer Report – Board reviewed year end budget.

Administrative Report – see attached

Old Business - none

New Business – Talmer Bank Borrowing Resolution

Motioned: Henrietta Tow Seconded: Ashley Shearer

3 yes 0 no

Meeting motioned to adjourn at 6:01pm by Henrietta Tow, seconded by Ashley Shearer 3 yes 0 no

Respectfully submitted by,

Ashley Shearer 



510 Russell St. • Leslie, MI 49251 • (517) 589-8961

White Pine Academy  
Field Trip Guidelines

Families,

In order to ensure school cohesiveness and the safety of all children while on a school field trip, the following procedures have been put in place:

- Cash and checks for field trips need to be for the exact amount of the trip. All checks for field trips should be made out to White Pine academy.
- Please have money turned in to your child's teacher by the specified due date on the field trip form. Teachers have to turn in money and give a final count to the field trip destination ahead of time and cannot make changes after this date.
- If you prefer that your child ride with a certain volunteer driver you may make that request on the permission slip. We will do our best to accommodate this, but with a limited number of drivers we cannot guarantee the request will be granted.
- School-age siblings are strongly discouraged from attending field trips of another grade.
- Teachers should be in the first car and volunteer drivers should caravan to and from the field trip location. This will help make sure everyone arrives at the destination at the correct time.
- Do not alter the trip routine
- Students should be properly supervised at all times, and should never be left on their own.
- If a child does not adhere to the White Pine Academy rules or is disrespectful or uncooperative, notify the teacher immediately.
- If there is a medical concern during the trip, notify the teacher immediately
- The teacher should be the first person back into the building after a field trip. If you arrive and do not see your child's teacher, please keep all passengers in vehicles until the teacher arrives
- If you are a volunteer driver and do not wish for your child to return to school after the field trip, please sign him or her out with their teacher. Once children are signed out for the day they should not come back into their classroom

These rules are for the well being and safety of each and every student on this trip. Thank you very much for volunteering to chaperone. Your help makes this trip possible.

10-17-16